

STAT

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22 February 1956

**MEMORANDUM FOR: Project Director of Materiel**

**SUBJECT : Items Needing Action Per Mr. Bissell's Request**

1. At the Staff Meeting on 21 February, Mr. Bissell brought up the following points on which he has requested action by the Project Director of Materiel by 24 February:

a. Changes on the supply procedure for ZI (67-1).  
Action: Show changes to Mr. Bissell before reduplicating.

b. Seat pack standardization by sanitation through commercial procurement. Is Watertown Strip making a list of what should go into the seat pack?

c. A directive should be sent to Watertown Strip publishing the Mobility Plan and instructing [ ] to "develop" the plan. (Where now blank lists exist, they should be filled in.) The responsibility, the directive should state, is [ ] in consultation with SAC and [ ]

2. Noting again that Mr. Bissell has requested action on the above items by 24 February, should you wish any documents to be hand carried to Watertown Strip, I shall be there Sunday evening, 26 February, leaving Washington Friday night, and would be glad to take anything out which you might have.

Assistant Administrative Officer

ADM/c

**Distribution:**

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